



DEPARTMENT OF BUSINESS AND OFFICE ADMINISTRATION

COURSE OUTLINE – FALL 2016

BA 2030: Finance I – 3(3-0-0) UT 45 Hours for 15 Weeks

INSTRUCTOR: Dr. Chuntai Jin **PHONE:** (780) 539-2857
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OFFICE HOURS: Mondays & Wednesdays, 10:00-11:30AM

CALENDAR DESCRIPTION:

The objectives of financial management and the related role and responsibilities of the financial manager are explored. The approach is practical in nature with references to the development of theories in finance. The various sources of funds for a firm are explored using a corporate framework.

PREREQUISITE(S)/COREQUISITE:

BA 1120

REQUIRED TEXT/RESOURCE MATERIALS:

1. Block, Hirt, Danielsen, Short and Perretta (2015), Foundations of Financial Management, 10th Canadian Edition, McGraw-Hill Ryerson Limited.
2. Financial Calculator (choose one of the following calculators):
 - Texas Instruments: TI-BA II Plus or TI-BA II Plus Professional.
 - Hewlett Packard financial calculators: HP-10BII, HP-12C or higher level HP calculators.
 - Sharp Business/Financial Calculator (EL-733A)

DELIVERY MODE(S):

Classroom work will include lectures and discussions of required topics, selected problems, and cases. Students are expected to participate fully in their discussion and analysis. Textbook is used extensively in class, so make sure to bring the textbook with you for each class.

To get the most out of this class, students are expected to keep current with the business news as this will be integrated into class whenever possible

COURSE OBJECTIVES:

The objectives of the course are:

1. to gain an understanding of the finance function in the business firm within a Canadian context
2. to create an awareness and appreciation of the problems, issues and decisions confronting financial managers today
3. to develop the ability to apply analytical tools in the identification and resolution of financing problems and in financial decision making
4. to identify various corporate financing needs and explore the sources of funds available to meet these needs

LEARNING OUTCOMES:

Students will understand the finance function in a firm, with an ability to use analytical tools and find sources of funding for the firm.

TRANSFERABILITY:

CPA Program (with BA 2230)

AU (with BA 2230)

This course can be included as part of block transfer agreements with Athabasca University, University of Lethbridge, Thompson Rivers' University (Kamloops), Royal Roads University, Lakeland College (into their Applied Degree in Financial Services program) and Okanagan College. Students should check with the receiving institution concerning transferability as all arrangements are subject to change.

***Warning:** Although we strive to make the transferability information in this document up-to-date and accurate, **the student has the final responsibility for ensuring the transferability of this course to Alberta Colleges and Universities.** Please consult the Alberta Transfer Guide for more information. You may check to ensure the transferability of this course at Alberta Transfer Guide main page <http://www.transferalberta.ca> or, if you do not want to navigate through few links, at <http://alis.alberta.ca/ps/tsp/ta/tbi/onlinesearch.html?SearchMode=S&step=2>

**** Grade of D or D+ may not be acceptable for transfer to other post-secondary institutions. Students are cautioned that it is their responsibility to contact the receiving institutions to ensure transferability**

EVALUATIONS:

Assignments.....	15%
Quizzes.....	20%
Midterm exam.....	30%
Final exam.....	35%

GRADING CRITERIA:

Please note that most universities will not accept your course for transfer credit **IF** your grade is **less than C-**.

Alpha Grade	4-point Equivalent	Percentage Guidelines	Alpha Grade	4-point Equivalent	Percentage Guidelines
A+	4.0	90-100	C+	2.3	67-69
A	4.0	85-89	C	2.0	63-66
A-	3.7	80-84	C-	1.7	60-62
B+	3.3	77-79	D+	1.3	55-59
B	3.0	73-76	D	1.0	50-54
B-	2.7	70-72	F	0.0	00-49

COURSE SCHEDULE/TENTATIVE TIMELINE:

<u>Topic</u>	<u>Required Reading</u>
Introduction and review of accounting	Chapter 1,2
Financial analysis and forecasting	Chapter 3,4
Operating and financial leverage	Chapter 5
<i>Midterm exam</i>	<i>Chapter 1-5</i>
Working capital and the financing decision	Chapter 6
Current asset management	Chapter 7
Sources of short-term financing	Chapter 8
Time value of money	Chapter 9
Valuation and the rates of return	Chapter 10
Cost of capital	Chapter 11
<i>Final exam</i>	<i>Chapter 1-11</i>

STUDENT RESPONSIBILITIES:

Students are expected to demonstrate professional conduct for the duration of the course. Unprofessional conduct is disruptive to the learning environment and makes mastering the course material more difficult for all students. During class time, you can only work on material covered in class. Students who use class time for any other purpose (e.g. work on assignments, read/send text messages, etc.), will be asked to leave the class.

STATEMENT ON PLAGIARISM AND CHEATING:

Cheating and plagiarism will not be tolerated and there will be penalties. For a more precise definition of plagiarism and its consequences, refer to the Student Conduct section of the College Admission Guide at <http://www.gprc.ab.ca/programs/calendar/> or the College Policy on Student Misconduct: Plagiarism and Cheating at <http://www.gprc.ab.ca/about/administration/policies/>

**Note: all Academic and Administrative policies are available on the same page.

STUDY & WEB RESOURCES:

Some course materials (course outline, lecture notes, quizzes, announcements, etc.) will be available on Moodle (<http://moodle.gprc.ab.ca>). Students are responsible for checking Moodle regularly and downloading the lecture notes before each class.

ASSIGNMENTS, QUIZZES ON-LINE, AND EXAMS:

Students are expected to finish all **assignments**. All assignments are expected to be handed in on time at the beginning of the class in which they are due. Assignments handed in after I have marked and returned the assignments to the class will not be accepted for grading purposes.

Each **quiz** on Moodle consists uniformly of 20 multiple choice questions and is randomly generated from a test bank of variable size. No two students will necessarily write the same quiz. Quizzes may only be taken once and require you to log in to the website under your own name and password. Grading is immediate and will appear in your on-line gradebook. The quizzes may be taken at any time before the due date (available on Moodle) and from any location with internet access. However, all quizzes are to be done by **11:59PM** on the due dates. After this date they are turned off. Secure and reliable access is recommended and there is a **2-HOUR** limit on each on-line quiz. Normally, however, students spending more than 45-50 minutes per quiz are ill-prepared. Once the quiz starts, you must complete the entire quiz within 2 hours. Logging off or losing the internet connection during the quiz will result in a grade based only on the proportion of the quiz that has been completed. Hence, if you complete 10 questions and decide to log off for any reason, your grade will, at most, be $10/20=50\%$ assuming all 10 questions completed were correct.

The **midterm exam** will be held after the completion of Chapter 5 scheduled for the week of October 17 to 21st. The **final exam** will be scheduled by the registrar's office during December exam period. Plan to be here during that time.