



Department of Academic Upgrading

COURSE OUTLINE – FALL 2010

EN 0110 5 (5-0-0) HS English Grade 10 Equivalent

| | | | |
|---------------------|-------------------------|---------------|--------------------|
| Instructor | Colleen Holler | Phone | 539 - 2866 |
| Office | C206 | E-mail | choller@gprc.ab.ca |
| Office Hours | 1:00 pm -2:00 pm Monday | | |

Prerequisite(s)

EN0090 or EN0100 or equivalent placement test score.

Co requisite(s):

LL0110 is a co-requisite of EN0110.

Required Text/Resource Materials:

EN 0110 Package available in the Bookstore

Course Description:

This course includes an introductory study of literature, with an emphasis on poetry, drama, and/or novel, and short stories. Both oral and group work is expected. Technical and creative aspects of writing paragraphs, essays are a major focus. A combination of classroom teaching and computerized learning will prepare the student for writing and reading in high school level courses.

Delivery Mode(s): This course will include a combination of lecture, discussion, oral presentation, computer lab work, Moodle, and group work.

Credit/Contact Hours:

5 hours per week or 75 hours

Objectives:

Upon completion of the course, students will be able to:

- Use basic rules of organization to write a variety of paragraphs and essays.
- Use pre-writing strategies such as outlining, diagramming, mapping, and free writing to plan paragraphs and essays.
- Use steps in the writing process to write a paragraph or essay which makes a point and supports it.
- Evaluate their own writing to correct errors in unity, support, coherence, and sentence skills.
- Demonstrate knowledge of various organizational patterns such as process, cause and effect, compare and contrast, classification, description, and argument by writing paragraphs and essays which follow these forms.
- Identify and discuss elements of fiction found in selected short stories and poetry.
- Illustrate understanding of elements of selected types of poetry by using them in writing their own poetry.
- Use a computer to complete a resume package.
- Use summarization skills, paraphrasing, and quoting correctly from sources and apply it to writing.

Last day of classes:

Classes end on December 7 for Academic Upgrading students.

Examinations:

The final exam will be scheduled between December 9 to 18. Students should ensure that they are available during this period for finals.

GRADING/EVALUATION

| | | |
|-----------------------------|-----|-----|
| Class work and Assignments | | 35% |
| Writing Assignments | 20% | |
| In Class | 5% | |
| Short Stories | 10% | |
| Tests, Quizzes, and Reviews | | 10% |
| Poetry Package | | 10% |
| Essay | | 10% |
| Drama | | 10% |
| Final Exam | | 25% |

Grading Criteria:

Academic Upgrading grades will be assigned on the Letter Grading System as indicated below.

GRADING CRITERIA:

| GRANDE PRAIRIE REGIONAL COLLEGE | | | |
|--|---------------------------|------------------------------|--|
| GRADING CONVERSION CHART | | | |
| Alpha Grade | 4-point Equivalent | Percentage Guidelines | Designation |
| A⁺ | 4.0 | 90 – 100 | EXCELLENT |
| A | 4.0 | 85 – 89 | |
| A⁻ | 3.7 | 80 – 84 | FIRST CLASS STANDING |
| B⁺ | 3.3 | 77 – 79 | |
| B | 3.0 | 73 – 76 | GOOD |
| B⁻ | 2.7 | 70 – 72 | |
| C⁺ | 2.3 | 67 – 69 | SATISFACTORY |
| C | 2.0 | 63 – 66 | |
| C⁻ | 1.7 | 60 – 62 | |
| D⁺ | 1.3 | 55 – 59 | MINIMAL PASS |
| D | 1.0 | 50 – 54 | |
| F | 0.0 | 0 – 49 | FAIL |
| WF | 0.0 | 0 | FAIL, withdrawal after the deadline |

Statement on Plagiarism:

The instructor reserves the right to use electronic plagiarism detection services. You are expected to be familiar with the College policy on student academic conduct addressed on pages 49 - 50 of the Grande Prairie College Academic Calendar 2010/2011.

Course Schedule/Timeline:

| Unit | Topics | Approximate Time |
|------------------------------|--|-------------------------|
| Introduction/ Orientation | Review Course Outline Moodle Orientation Library Tour | 3 days |
| Poetry Unit | Poetry Package Assignments 1-5 Oral presentations In Class(3) Poetry Quiz | 4 weeks |
| Drama Unit | Drama Package Assignments 1 and 7 Drama Quiz In Class (3) Video Short Story | 3 weeks |
| Writing 1 | Writing Assignment 1, 2, 3, Quiz 2 Open Book Quiz 1 Literature Vocabulary Quiz In Class (3) Short Story (3) | 3 weeks |
| Writing 2 | Writing Assignment 4, 5, 6 In class (3) Open Book Quiz 2 Short Story (3) | 3 weeks |
| Final Essay | MLA, resources, outline format, essay format | 2 days |
| Review | Prepare for Final exam - Review | 1 day |

Instructor Policy

All assignments for this class are to be submitted in the required format.

Attendance is essential and is a critical component for success in this class. Absence during an **in-class assignment will** result in a mark of zero. In-class assignments are done and completed during one class period. If you are absent that day you will not be given an opportunity to do the assignments at a later date. The marks for an in-class assignment are a major part of the percentage for the class work and assignments section. Absence during a test will result in a mark of zero. If you cannot be present at the exam, please make alternate arrangements with your instructor well **before** the exam date.

All assignments will be handed in on the expected due dates. Late assignments may not be accepted and/or may be deducted 10% per day. Assignments may be handed in early if you know that you are going to be away on the due date. **Once a test/quiz/assignment has been handed back to the class, there is no opportunity for writing or submitting late and you will be assigned a grade of zero.**

AUD STUDENT CLASSROOM DEPARTMENT GUIDELINES

The Academic Upgrading Department is an adult education environment. Students are expected to show respect for each other as well as faculty and staff. They are expected to participate fully in achieving their educational goals in a timely manner.

Certain activities are disruptive and not conducive to an atmosphere of learning. In addition to the *Student Rights and Responsibilities* as set out in the College calendar, the following guidelines will maintain an effective learning environment for everyone. We ask the cooperation of all students in the following areas of classroom department.

- Students are expected to turn off cell phones during class time or in labs.
- Refrain from disruptive talking or socializing during class time.
- Be respectful of others regarding food or beverages in the classroom. Clean up your eating area and dispose of garbage.
- Recycle paper, bottles and cans in the appropriate containers.
- Students are expected to be punctual. Arrive on time for classes and remain for the duration of scheduled classes or related activities.

Children are not permitted in the classrooms.

Attendance

If students miss more than 15% (or 10 days) of classes per semester in any course, they may be debarred from the final exam for that course. It is the student's responsibility to notify his/her instructor of any extenuating circumstances.

Tests

As per the College calendar, students are responsible to "write tests and final examinations at the times scheduled by the instructor or the Office of the Registrar".

Missed exams/tests/quizzes/assignments policy [if not specified in the course outline]

- In order to be given the opportunity to write or submit after the due date, the student must make **prior arrangements with the instructor** and be given permission to write or submit at a later date.
- Once the exam/test/quiz/assignment has been handed back to the class, there is **no opportunity** for a late write or hand-in. The student will be assigned a grade of '0'.

Electronic Devices

No unspecified electronic devices will be allowed in exams.

Success Standard

Although 50% is considered a pass in most courses, if you wish to be successful at the next level, we strongly recommend that you have a mark of 60% or better in your pre-requisite courses.

If you are experiencing difficulty in any area, please let me know so we can work something out before it is too late. Please advise me of any medical alerts that I should be aware of.

Each student will receive one coupon (below) that can be used for any assignment, giving you a 24 hour extension with no questions asked and no penalty.

EN 0110



This coupon is valid only once and entitles _____
to 24 hours from the due date without explanation or penalty.
(Redeem by attaching to assignment.)